



BUREAU OF THE
Fiscal Service
U.S. DEPARTMENT OF THE TREASURY

Intra-governmental Transactions Working Group (ITWG)

November 14, 2023

Today's Agenda

- Tentative ITWG Schedule
- Program Updates
- G-Invoicing Roadmap
- 2024 Application User Recertification
- Release 7.0 (Formerly R6.1)
- Office Hours

Tentative ITWG Schedule

- ✓ September 12 – Program Updates, Release 6.0 Treasury SSO Migration to CAIA, New CAIA Login User Experience, G-Invoicing Fiscal Year End Reminder
- ✓ October 10 – No Meeting
- ❑ November 14 – Program Updates, G-Invoicing Roadmap, 2024 Application User Recertification, Release 7.0 (Formerly R6.1), Office Hours

Planned Dates: Dec 12, Jan 9, Feb 13

Future Topics:

- Post-mandate enhancements



2:00 -3:30 pm ET

Program Updates

- Q1 FY24 Implementation Plans are due to Treasury by December 29th
 - Please use newly revised Attachment A Template for Q1 FY24 submissions
 - <https://www.fiscal.treasury.gov/g-invoice/training.html>
 - At a minimum, all agencies need to submit a new Attachment A
 - Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly Attachment A submissions
 - If agencies have any questions, please reach out to us at IGT@fiscal.treasury.gov
- FY24 TFM Chapter 4700 Publication
 - Tentative Publication Date - November 16th
 - TFM Bulletins 2023-05 & 2023-10 will be incorporated into Appendix 8
 - <https://tfm.fiscal.treasury.gov/v1/p2/c470>

Program Updates Continued

- **SSAE-18 Update**
 - IPAC & G-Invoicing SOC 1 Reports for the period 07/01/2022 - 06/30/2023 are now available
 - IPAC & G-Invoicing SOC 1 Report Bridge Letters for the period 07/01/2023 - 09/30/2023 are also available
 - Agencies may request copies by emailing the IGT mailbox
- **Business Enhancement Requests for G-Invoicing**
 - In response to CFO Council Feedback, enhancement requests for G-Invoicing will be limited while agencies continue efforts to successfully onboard G-Invoicing
- **G-Invoicing Webpage updates**
 - G-Invoicing Roadmap document published on 11/01/2023
 - Updated to reflect current position with our release schedule
 - <https://fiscal.treasury.gov/g-invoice/resources.html#timelines>

G-Invoicing Roadmap

	Calendar Year					
	2023				2024	
G-Invoicing Releases						
G-Invoicing	Q1	Q2	Q3	Q4	Q1	Q2
R5.0	✓					
R5.1		✓				
R5.1.1		✓				
R5.2			✓			
R6.0			✓			
R6.0.1				✓		
R7.0					X	
R-TBD						X

*All timelines are tentative and based on known requirements as of November 2023
 "X" denotes targeted quarter for deployment (development done).*

Additional releases will be added as planning occurs for future Program Increments. The following link can be used to reference the [Services Quick Reference Guide](#) for additional information regarding the versions of Application Program Interface (API), XML, specifications, Federal Intragovernmental Data Standards (FIDS) and System Mapping & Validation Rules (SM&VR) supported by each release.

R5.0 (02/16/2023) – Post-mandate functionality for 7600EZ capabilities, Order Upload and advanced Pre-Paid Performance Quantity (PPQ) for IFO, and Feature Management and Feature reports. Enhancements to the User Interface include improved date and time handling and Product Service Code (PSC - Item Code) validation.

R5.1 (05/18/2023) – Limit non-printable characters on Orders and Performance to support Vendor integration, Constructive Order Acceptance available through new JSON APIs for Orders and Performance, and 7600EZ copy invoice functionality

R5.1.1 (06/22/2023) – Multiple application defects were remediated and additional security enhancements for data-at-rest.

R5.2 (07/27/2023) – Enhanced Order Modification, Order Modification Revert and Performance while Order in Modification, and Product Service Code (Item Code) Validation.

R6.0 (09/14/2023) – Multi-Factor Login Enforcement; Common Approach to Identity Assurance (CAIA)

R6.0.1 (10/19/2023) – Defect remediation; APIs (non-printable characters & SFO mod), Print for rejected Orders, and Incorrect Notifications. Application performance and stability enhancements.

R7.0 (Target CYQ1 2024) – Bi-directional Order Modification, DLA 7600EZ GT&C, User Interface enhancements for 508 compliance and user experience, application stability and performance improvements and other post-mandate features – to be prioritized.

R-TBD (Target CYQ2 2024) – Technical currency, security enhancements and defect remediation.

2024 Application User Recertification

- Application User Recertification will kick off January 2024
 - This applies to all Treasury Applications including G-Invoicing.
- The G-Invoicing user's "User Administrator" (human-entity) is required to recertify the user's access to G-Invoicing and verify their Role/Group assignments are appropriate.
Note: BOTs cannot be assigned as a recertifying official.
- All G-Invoicing "User Administrators" will be notified to recertify all users in their agency account.
- **ACTION:** Verify all user's "User Administrator" is accurate and active in G-Invoicing.
- Recertification Schedule
 - **Week of Nov 13th** - Review/confirm G-Invoicing "User Admins" (Recertifying Officials) assigned to user account
 - **Week of Nov 20th** - Update "User Admins" in G-Invoicing, as needed
 - **Week of Nov 27th** - G-Invoicing user data is pulled for recertification
 - **December** - data is imported into the recertification tool/announcement sent to "User Admins"
 - **January 2024** (first week) - Recertification window opens
 - **February 2024** (first week) - Recertification window closes
 - **February 2024** (second week) - Deprovisioning of users who were not recertified

Edit Account User

First Name
Test

Last Name
User

Email Address
tuser1@test.net

Phone Number
(111) 222-3456

User Administrator
Test Administrator Test Administrator (ttesta03)

☐ Inactive

Home Requesting Agency Servicing Agency Administration Reports QAF Audit Agency Help

Welcome [User] to Government Invoicing

News and Information

Release 4.6 Schedule Friday, September 2, 2022

Release 4.6 Overview Friday, September 2, 2022

Work Basket Go To Work Items Home Page

Critical Work Items to Address 2

A2203-012-012-009765 - SRV 1

A2203-012-012-009762 - SRV 1

Work Items in Progress 0

Completed Work Items 0

A2203-012-012-009766 - REQ

A2203-012-012-009757 - SRV

A2203-012-012-009761 - SRV

A2203-012-012-009765 - REQ

A2203-012-012-009763 - SRV

User Profile Information

First Name

Last Name

Email Address

Phone Number

User ID

User Administrator

User Administrator Email Address

**Contact the User Administrator for any needed changes to your profile

Group: Group 1

Roles: User Administrator, Organization Administrator, Requesting GT&C Creator, Requesting GT&C Manager, Requesting GT&C Initial Approver, Requesting GT&C Final Approver, Requesting Order Manager, Requesting Order

Google Chrome

Release 7.0 (Formerly R6.1)

- Bi-directional Order Modification
 - Allows either trading partner to initiate an Order Modification
 - Currently, only Partner 1 may initiate Order Modifications
- DLA 7600EZ Feature/BizApp Available on the GT&C
 - Only available for DLA and their trading partners (\$10k transaction threshold removed)
 - Supply Transactions (Orders placed via supply system or front-end ordering system for materiel or materiel related services)
- CAIA Enhancements
 - Improved user error messaging (Sorry Page) for agency account self-enrollment requests
 - Now provides Master Admin user contact information (name & email) for each agency account
 - Prevent update of the First and Last Name
 - Credentialing Service Provider (CSP) is the system of record for user data

Release 7.0 (Formerly R6.1) Continued

- Ongoing application load responsiveness/throughput improvements to external APIs
 - Tuning the APIs to improve vendor integrations
- Technical framework update required to maintain technical currency
 - Accessibility improvements (508 compliance)
 - Updated UI framework
 - Consistent UI styling across Fiscal Accounting applications
 - Menu navigation improvements
 - Updates will enhance security, allow for easier maintenance of the application and will provide a better overall user experience
- R7.0 Overview Webinar(s) will be offered - Date(s)/Time(s) are TBD
- R7.0 deployment planned for February/March 2024

Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions.
- Future Topics Include:
 - Open Topic (November 7th)
 - Open Topic (November 21st)
 - Open Topic (December 5th)
 - Open Topic (January 9th)
 - GSA Fleet as a Seller (TBD)
 - Trading Partner Spotlight: Providing agencies a platform to discuss their G-Invoicing implementation approach with trading partners

Note: If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to IGT@fiscal.treasury.gov

- Register for Office Hours here: <https://fiscal.treasury.gov/training/g-invoicing-office-hours.html>

G-Invoicing Office Hours REGISTER	11/21/2023 12/05/2023 01/09/2024 02/06/2024 02/20/2024	Online	Open to all federal agencies	Fiscal Accounting	 IGT@fiscal.treasury.gov
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G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support

Andy Morris

Manager, Intragovernmental Transaction & Reconciliation Branch (ITRB)

Bureau of the Fiscal Service – Fiscal Accounting

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Jeff Board

G-Invoicing Product Owner, ITRB

Bureau of the Fiscal Service – Fiscal Accounting

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IGT Agency Outreach, Engagement & Onboarding

Bureau of the Fiscal Service – Fiscal Accounting

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Intra-governmental Transactions Working Group Information

IGT@fiscal.treasury.gov

<https://www.fiscal.treasury.gov/g-invoice/>

Treasury Support Center

GInvoicing@stls.frb.org

1-877-440-9476

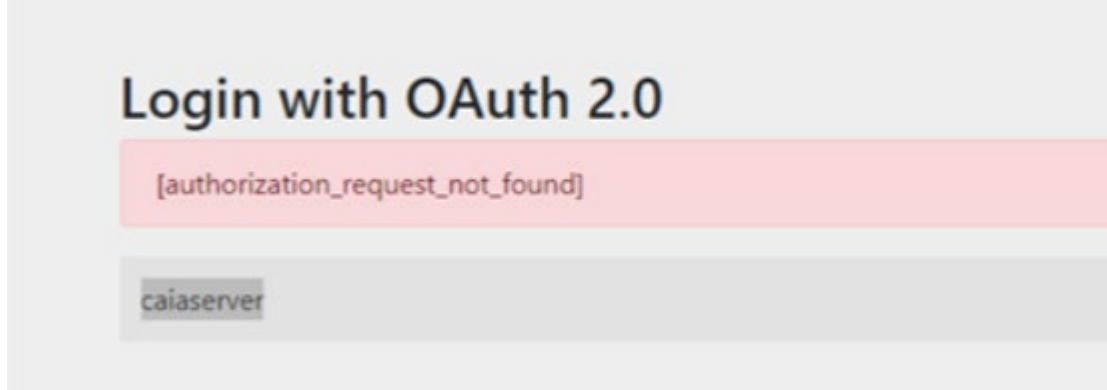
Appendix

- Known CAIA Challenges & Training Material (Slides 13 - 16)
- Post-Mandate Enhancement Timeline (Slide 17)
- IPAC Transaction Sub-Category Timeline (Slide 18)
- Connecting With Your Trading Partners (Slide 19)
- Knowledge and Training Offerings (Slides 20 - 21)
- Treasury Support Center (Slide 22)
- Commonly Referenced Resources (Slide 23)
- Reference Materials (Slide 24)

Known CAIA Challenges - URL

- Updating your bookmarks for G-Invoicing
 - <https://igt.fiscal.treasury.gov>

If you use an ISIM SSO bookmark or a URL with a “www” in it you will be presented with error screens.



Known CAIA Challenges – Email Addresses

- Users were migrated to CAIA-SailPoint using the email address registered with ISIM to support a seamless transition to CAIA. **It is critically important that users enter that same email address into CAIA to access G-Invoicing.**
- Users may contact their User Administrator(s) to look up their accounts in G-Invoicing to ensure they are using the correct email address.
- If users did not use their original email address (IE domain changed), users will need to follow steps to reprovision their account ([training material here](#)).
- If users continue to have issues they may contact the TSC for assistance.

Treasury Support Center

The Treasury Support Center, provided by the Federal Reserve Bank of St. Louis, is open Monday through Friday, 7:00am through 8:00pm.

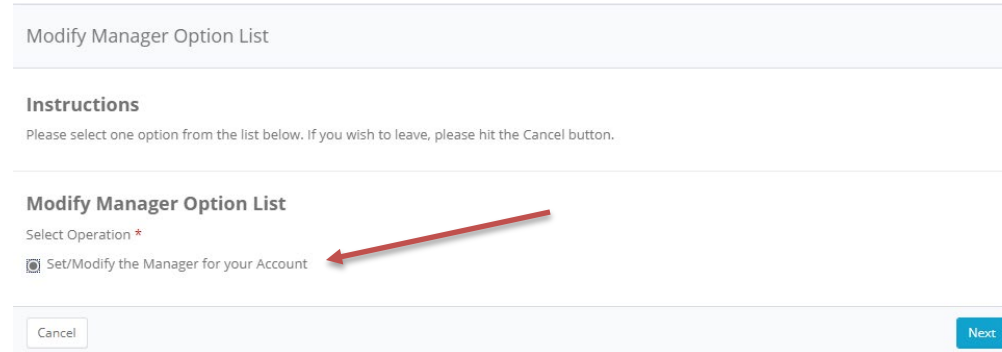

GInvoicing@stls.frb.org


[1-877-440-9476](tel:1-877-440-9476)


[1-314-444-7346](tel:1-314-444-7346) (fax)

Known CAIA Challenges – Manager

- Users must set their manager in CAIA-SailPoint prior to requesting application roles.



Modify Manager Option List

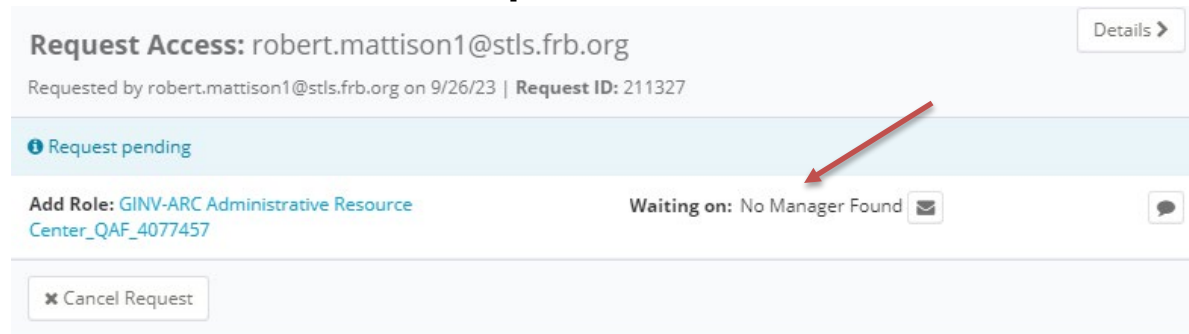
Instructions
Please select one option from the list below. If you wish to leave, please hit the Cancel button.

Modify Manager Option List
Select Operation *

☒ Set/Modify the Manager for your Account

Cancel Next

- Failure to do so will result in a request that cannot be routed for approval.



Request Access: robert.mattison1@stls.frb.org Details >

Requested by robert.mattison1@stls.frb.org on 9/26/23 | Request ID: 211327

Request pending

Add Role: [GINV-ARC Administrative Resource Center_QAF_4077457](#)

Waiting on: No Manager Found

Cancel Request

- Review [training video](#) for procedures users must follow

CAIA Training Material

- CAIA Onboarding Guide – [caia-onboarding-guide.pdf \(treasury.gov\)](https://caia-onboarding-guide.pdf (treasury.gov))
 - Provides an overview of CAIA, changes to expect, and links to resources
- G-Invoicing User Guides – Under the help menu of G-Invoicing
 - Provides an overview of CAIA, changes to expect, and links to resources
- CAIA User Overview Video – fiscal.treasury.gov/videos/g-invoice/caia-g-invoicing-user-access.mp4
 - Recorded overview of CAIA, changes to expect, and links to resources
- CAIA Admin Overview Video – fiscal.treasury.gov/videos/g-invoice/caia-g-invoicing-administration-2023.mp4
 - Recorded overview of Admin tasks in CAIA

Post-Mandate Enhancement Timeline

The following enhancements are high priority following the mandate based on Agency requests. These enhancements will also require further ERP integration changes:

Enhancement	G-Invoicing Development Completed	Available in Production	Release Number	Agency Implementation Date, if Required
In-Flight Order Upload Tool for the User Interface	Q1 FY2023	2/16/2023	5.0	N/A
* 7600EZ (Low Dollar Purchases)	Q1 FY2023	2/16/2023	5.0	Q1 FY2024
* Constructive Order Acceptance (GSA Rent)	Q2 FY2023	5/18/2023	5.1	Q1 FY2025
* Performance During an Order Modification	Q3 FY2023	7/27/2023	5.2	TBD
* Order Revert	Q3 FY2023	7/27/2023	5.2	TBD
Treasury Single Sign-On (SSO) Migration to CAIA	Q3 FY2023	9/14/2023	6.0	9/14/2023
* Bi-directional Order Modification	Q1 FY2024	Q2 FY2024	7.0	TBD
* Performance Amount Enhancement	TBD	TBD	TBD	TBD

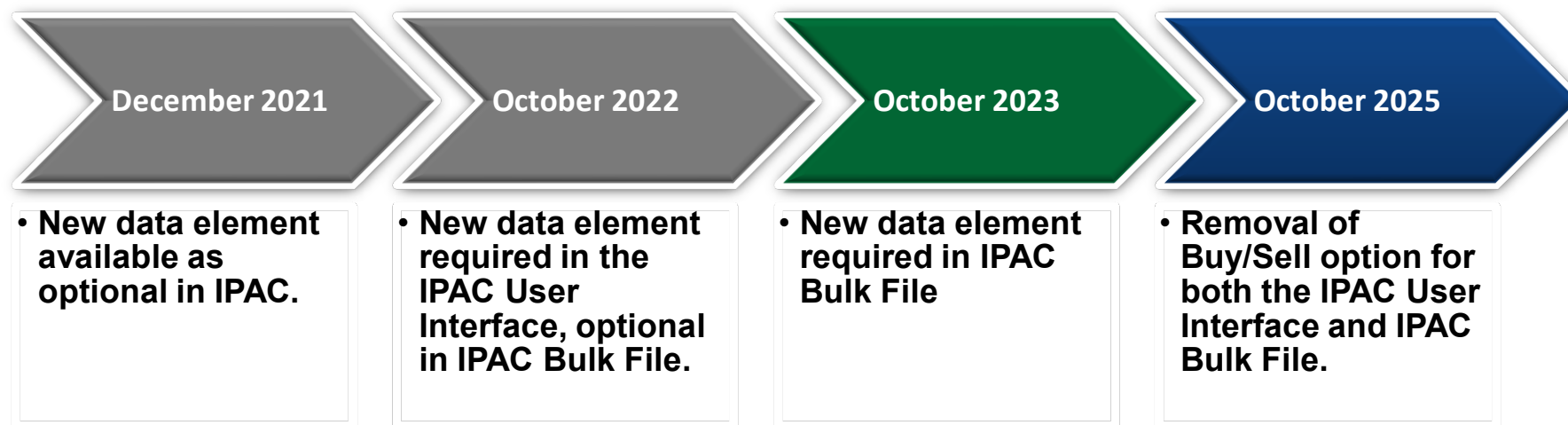
*** Both Trading Partners must enable Feature Flags to use this Functionality.**

Note: Fiscal Service will continue to collaborate with ERP Vendors in support of their development timelines.

IPAC Transaction Sub-Category Timeline

TFM Bulletin 2023-05 provided updates to the IPAC Timeline

- October 2023 – The new IPAC data element becomes required for the Bulk File.
- Delayed the removal of Buy/Sell option for both the IPAC User Interface and IPAC Bulk File until October 2025 (Fiscal Year 2026).



Connecting With Your Trading Partners

Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing. Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline.

Intra-governmental Transactions Working Group (ITWG)

- A monthly venue for FPAs to review, discuss and provide feedback on the requirements and functional/technical design of the G-Invoicing solution, and related IGT Policy. Learn more here: <https://www.fiscal.treasury.gov/g-invoice/>

G-Invoicing Office Hours

- Bi-monthly sessions allow FPAs to engage with Treasury and their Trading Partners on a variety of G-Invoicing and IGT Buy/Sell topics. Agency-specific Office Hours allow FPAs to learn about specific implementation approaches being conducted by key Buy/Sell Partners. Register for office hours here: <https://fiscal.treasury.gov/g-invoice/training.html>

Training Webinars - Focus Groups - User-Centered Design – Self-Guided Learning

- To learn more about these options available to Trading Partners, and to receive direct engagement with our Agency Implementation Team, contact us at IGT@fiscal.treasury.gov Or visit our website: <https://www.fiscal.treasury.gov/g-invoice/>

Agency Implementation Plans and Points of Contact

- G-Invoicing's Max.gov page contains data related to each Agency's Implementation Status including Implementation Plans for Significant Reporting Entities who receive IGT Scorecards and a Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity. <https://community.max.gov/x/szd0ZQ>

Knowledge and Training Offerings



G-Invoicing

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G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.
- Our program conducts virtual Office Hours sessions twice monthly where we host targeted sessions focused on key topics, as well as “open-mic” styled discussions.
- Independent learning materials including videos, reference guides, and presentations are available through the G-Invoicing website: <https://www.fiscal.treasury.gov/g-invoice/>
- Register for training, Office Hours, webinars, and access our independent training videos here: <https://www.fiscal.treasury.gov/g-invoice/training.html>
- **Don't see what you need? Ask your Agency Implementation Team Representative or contact the G-Invoicing Program Team by emailing: IGT@fiscal.treasury.gov**

You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)

- Education
 - Business Process Walkthroughs
 - Application Demos
 - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team
- Contact Email: STLS.Treasury.Ginv.AIT@stls.frb.org



Engagement | Outreach | Support

Treasury Support Center (TSC)

- The Treasury Support Center can manage and escalate all G-Invoicing requests/issues to the appropriate support teams including the following:
 - Enrolling in G-Invoicing
 - Access Questions
 - Resetting your Password
 - G-Invoicing features & functionality
 - G-Invoicing application errors & issues
- Due to the large volume of agency requests/issues received through various email boxes and contacts, we are encouraging all G-Invoicing issues/requests to be escalated through the Treasury Support Center via email GInvoicing@stls.frb.org or via phone 1-877-440-9476.
 - This process will ensure all requests/issues are routed to the appropriate support staff and reviewed in a timely manner. If the request/issue is of high urgency, please call the Treasury Support Center and request an immediate escalation.
 - The Treasury Support Contact information can be found on the Fiscal Service website: <https://www.fiscal.treasury.gov/g-invoice/contact.html>
 - Agencies should refer to [Max.gov](https://www.max.gov) if they need help identifying their Master/User Admins

Treasury Support Center

The Treasury Support Center, provided by the Federal Reserve Bank of St. Louis, is open Monday through Friday, 7:00am through 8:00pm.


GInvoicing@stls.frb.org


[1-877-440-9476](tel:1-877-440-9476)


[1-314-444-7346](tel:1-314-444-7346) (fax)

Commonly Referenced Resources

Resource Name	Purpose	Located?
Trading Partner Directory	Look up trading partner G-Invoicing status and points of contact	Max.gov https://community.max.gov/x/szd0ZQ
G-Invoicing User Guide	General purpose resource for G-Invoicing resource. Includes detailed walk-throughs for using various application features	Within G-Invoicing under the “Help Menu”
G-Invoicing Administrator Guide	Resource for G-Invoicing users with administrator roles. Includes detailed walk-throughs for administrator only features	Within G-Invoicing under the “Help Menu”
G-Invoicing Self Paced Learning Videos	Recorded demonstrations and walk-throughs for G-Invoicing features	In the Training section of the Fiscal Service G-Invoicing page. G-Invoicing: Training (treasury.gov)
G-Invoicing Instructor Led Webinars	Instructor led webinars held weekly the focuses on brokering documents in G-Invoicing and will include advanced features post R5.0	Bureau of the Fiscal Service - Training (treasury.gov)
Treasury Support Center	Help Desk to assist with G-Invoicing issues	GInvoicing@stls.frb.org 1-877-440-9476 Available Monday through Friday, 7:00am through 8:00pm (Eastern)

Reference Materials

Policy:

TFM Chapter 4700 – Appendix 8

Published:

November 2022 (Updated Annually)

Guidance:

**G-Invoicing Program Guide for
Basic Accounting and Reporting**

Revised:

August 2022

**G-Invoicing System Integration
Guide**

Revised:

May 2023

G-Invoicing Rules of Engagement

Revised:

July 2023

The Mandate

- Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing <https://tfm.fiscal.treasury.gov/v1/p2/c470.html>
- TFM Bulletin 2023-05 (March 23, 2023) Defined revised timeline for IPAC IGT Buy/Sell Subcategory Use, IGT Scorecard Updates, and Constructive Order Acceptance restrictions. <https://tfm.fiscal.treasury.gov/v1/bull/23-05>
- TFM Bulletin 2023-10 (July 27, 2023) Eliminated the In-Flight Orders Mandate <https://tfm.fiscal.treasury.gov/v1/bull/23-10>

Program Guide

- Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing <https://www.fiscal.treasury.gov/ussgl/resources-g-invoicing-program-guide.html>

System Integration Guide

- Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing <https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf>

Rules of Engagement

- Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing <https://www.fiscal.treasury.gov/files/g-invoice/g-invoicing-rules-of-engagement.pdf>

Max.gov

- Access to the Trading Partner Directory and Agency Implementation Plans <https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing>

Federal Intra-governmental Data Standards (FIDS)

- Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing. <https://fiscal.treasury.gov/g-invoice/resources.html#standards>