



BUREAU OF THE
Fiscal Service
U.S. DEPARTMENT OF THE TREASURY

Intra-governmental Transactions Working Group (ITWG)

October 11, 2022

Today's Agenda

- Tentative ITWG Schedule
- Program Updates
- Release 5.0 Work Underway
- 2023 Application User Recertification
- Treasury SSO Accounts
- Office Hours
- Reference Materials

Tentative ITWG Schedule

- ✓ Aug 9 – Program Updates, Release 4.6 Work Underway, New IGT Scorecard Template, ATB Summary Report, Reporting Snapshot, Post-Mandate Enhancement Timeline, Office Hours, July Survey Results, Reference Materials
 - ✓ Sept 13 – Program Updates, G-Inv Fiscal Year End Reminder, Release 4.6, Release 5.0 Work Underway, GT&C Whitelist Data Cleanse, SSAE-18 Update, Office Hours, Reference Materials
 - ❑ Oct 11 – Program Updates, Release 5.0 Work Underway, 2023 Application User Recertification, Treasury SSO Accounts, Office Hours, Reference Materials
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Planned Dates: Nov 8, Dec 13, Jan 10

Future Topics:

- Post-mandate enhancements



2-3:30 pm ET

Program Updates

- Q4 FY22 Implementation Plans were due to Treasury by Sept 30th
 - Thank you for your timely submissions!
 - These submissions will be reflected on your Year-End Scorecard
 - Q1 FY23 Implementation Plans are due by December 30th
 - **Note:** An updated Attachment A template is coming soon for Q1
 - **Reminder:** Please ensure that the correct Agency G-Invoicing POCs are captured on your quarterly Attachment A submissions
- G-Invoicing R4.6 successfully deployed to Production (Sept 15th) and QA-C (Sept 23rd)
 - Delivered Reciprocal Category Data for GTAS, Adjusted Trial Balance (ATB) Summary Report, Agency Feature Flags (turned off in Prod), Business Application (BizApp) Phase II, Order Summary List UI & Export enhancements, and non-ASCII character fix/data cleanse on GT&Cs

Program Updates Continued

- Patch Release 4.6.1
 - Addressing QA-C latency issues reported by several agencies
 - R4.6.1 deployment planned for November 3rd (Production) & November 10th (QAC)
 - No End User impact with this patch release
- G-Invoicing Webpage Updates
 - Revised Order Upload File Template published on 9/15/22
 - Updated to include a Performance Date column
 - Located under Future G-Invoicing Features/Enhancements section of the webpage
 - <https://www.fiscal.treasury.gov/g-invoice/resources.html#standards>
 - Release 4.6 Overview Webinar published on 9/27/22
 - Located under the Independent Training Resources section of the G-Invoicing training page
 - <https://www.fiscal.treasury.gov/g-invoice/training.html>

Program Updates Continued

- G-Invoicing Performance Transaction / Fund Settlement Schedule published on 09/27/22
 - Designed to help agencies understand the difference between the Performance transaction window and the Fund Settlement window in G-Invoicing
 - Will help agencies know exactly when they need to enter Performance transactions in G-Invoicing to settle funds in the desired Accounting Period
 - Clarifies whether or not Fund settlement will occur with each Performance transaction under both FOB Source and Destination
 - Similar to the GTAS Reporting Window Schedule, we intend to publish a new version of this annually in advance of the FY crossover
 - <https://www.fiscal.treasury.gov/g-invoice/resources.html#standards>

Release 5.0 Work Underway

- Upcoming Program Objectives (R5.0)
 - 7600EZ
 - Order Upload in support of IFO
 - Constructive Order Acceptance (COA) Phase I of II
 - Will be turned off in Production with R5.0
 - Date & Time Standardization in the UI
 - All calendar modals will reflect Eastern Time (ET) as the time of record
 - Advanced Pre-Paid Performance Quantity (PPQ)
 - Allow agencies to account for Performance already settled outside of G-Inv
 - Improved User API Performance
 - Analysis to allow only printable ASCII characters on Orders in a future release
 - Feature Management Reports
- R5.0 deployment planned for Q2 FY23



2023 Application User Recertification

- Application User Recertification will kick off January 2023; this applies to all Treasury Applications including G-Invoicing.
- The G-Invoicing user's "User Administrator" is required to recertify the user's access to G-Invoicing and verify their Role/Group assignments are appropriate.
- All G-Invoicing "User Administrators" will be notified to recertify all users in their agency account.
- ACTION: Verify all user's "User Administrator" is accurate.

The screenshot shows the 'Home' page of the Government Invoicing application. The top navigation bar includes 'Home', 'Requesting Agency', 'Servicing Agency', 'Administration', and 'Reports'. A dropdown menu for 'Requesting Agency' is set to 'QAF Audit Agency'. Below the navigation bar, there is a 'Welcome' message and a 'News and Information' section. The main content area is divided into three columns: 'News and Information', 'Work Basket', and 'User Profile Information'. The 'Work Basket' section contains three categories: 'Critical Work Items to Address', 'Work Items in Progress', and 'Completed Work Items'. A red arrow points to the 'User Administrator' field in the 'User Profile Information' section, which is currently blank. Below this field, there is a note: '**Contact the User Administrator for any needed changes to your profile.' and a list of roles: 'Group: Group 1', 'Roles: User Administrator, Organization Administrator, Requesting GT&C Creator, Requesting GT&C Manager, Requesting GT&C Initial Approver, Requesting GT&C Final Approver, Requesting Order Manager, Requesting Order'.

The screenshot shows the 'Edit Account User' form. It has a dark blue header with the title 'Edit Account User'. Below the header, there are several input fields: 'First Name' (containing 'Test'), 'Last Name' (containing 'User'), 'Email Address' (containing 'tuser1@test.net'), 'Phone Number' (containing '(111) 222-3456'), and 'User Administrator' (containing 'Test Administrator Test Administrator (ttesta03)'). A red arrow points to the 'User Administrator' dropdown menu. At the bottom of the form, there is an 'Inactive' checkbox.

Treasury Single Sign On (SSO) Accounts

- Users should continue to link their PIV-I/CAC cards to their Treasury SSO accounts to access G-Invoicing.
- The Treasury Support Center continues to send reminder emails encouraging users to link their PIV-I/CAC cards in support of Executive Order 14028 - no enforcement date has been issued.

On May 12, 2021, Executive Order 14028 on Improving the Nation's Cybersecurity was issued, requiring agencies to meet or exceed the cybersecurity provisions of the EO. Section 3 of the order states that within 180 days of the date of this order agencies shall adopt multi-factor authentication to the maximum extent consistent with Federal records laws and other applicable laws.

- **Communication Update:** The migration of Fiscal Accounting Applications to Multifactor Authentication is scheduled to begin in 2023. Following the migration, you will no longer be able to authenticate your Single-Sign On account using your User ID/Password. Additional information will be disseminated to users of each application.
- Instructions for linking your PIV-I or CAC can be found [here](#)
- Select “Login with Your PIV” on the login page

By logging in with PIV, SecurID, or User ID/Password, you acknowledge that you have read, understood, and agree to abide by the [Rules of Behavior](#)

PIV Card or iKey
Please make sure your card/iKey is plugged into the reader
LOGIN WITH YOUR PIV

SecurID
User ID
Passcode
LOGIN

User ID & Password
User ID (ITM)
Password
LOGIN

WARNING WARNING
You have accessed a U.S. Government information system, which includes (1) this computer, (2) this network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. U.S. Government information systems are provided for the processing of Official U.S. Government information only. Unauthorized or improper use of this information system is prohibited and may subject you to disciplinary action, as well as civil and criminal penalties. All data contained on

Office Hours

- G-Invoicing Program conducts virtual Office Hours sessions twice monthly where we host targeted discussions as well as “open-mic” styled discussions
 - Future Topics Include:
 - ~~Round Table Discussion (Oct 11th): Timeline for Implementing IPAC Sub-Categories and Elimination of IGT Buy/Sell Transactions outside of G-Invoicing~~
 - Open Office Hours (Oct 18th)
 - Open Office Hours (Oct 25th)
 - Open Office Hours (Nov 1st)
 - Open Office Hours (Nov 8th)
 - Trading Partner Spotlight: Providing Agencies a platform to discuss their G-Invoicing implementation approach with trading partners.
- Note:** If Agencies would like to volunteer for a Trading Partner Spotlight session, please reach out to IGT@fiscal.treasury.gov
- Register for Office Hours here: <https://fiscal.treasury.gov/training/g-invoicing-office-hours.html>

G-Invoicing Office Hours 	09/20/2022 10/11/2022 10/25/2022 11/01/2022 11/15/2022	Online	Open to all federal agencies	Fiscal Accounting	 IGT@fiscal.treasury.gov
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Reference Materials

Policy:

TFM Chapter 4700 – Appendix 8

Published:

June 2021 (Updated Annually)

Guidance:

G-Invoicing Program Guide for Basic Accounting and Reporting

Published:

August 2022

G-Invoicing System Integration Guide

Revised:

March 2021

G-Invoicing Rules of Engagement

Revised:

January 2022

The Mandate

- Mandated that all Federal Program Agencies (FPAs) who process IGT Buy/Sell transactions must implement G-Invoicing
<https://tfm.fiscal.treasury.gov/v1/p2/c470.html>
- TFM Bulletin 2022-03 (Published December 14, 2021) – Defined the Monitoring and Enforcement metrics for G-Invoicing Mandate Compliance
<https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html>

Program Guide

- Provides guidance regarding proper accounting treatment for IGT Buy/Sell transactions processed through G-Invoicing
<https://www.fiscal.treasury.gov/ussql/resources-g-invoicing-program-guide.html>

System Integration Guide

- Details how FPAs may utilize automated data exchanges to communicate IGT Buy/Sell activities to/from G-Invoicing
<https://fiscal.treasury.gov/files/g-invoice/g-invoicing-system-integration-guidev1.1.pdf>

Rules of Engagement

- Outlines protocol for Trading Partner interaction in support of transitioning IGT Buy/Sell business processes to G-Invoicing
<https://www.fiscal.treasury.gov/files/g-invoice/g-invoicing-rules-of-engagement.pdf>

OMB Max

- Access to the Trading Partner Directory and Agency Implementation Plans
<https://community.max.gov/display/CrossAgencyExternal/Bureau+of+the+Fiscal+Service+G-Invoicing>

Federal Intragovernmental Data Standards (FIDS)

- Defines the data attributes and the system mapping & validation rules for the new IGT Buy/Sell data standard which is implemented through G-Invoicing.
<https://fiscal.treasury.gov/g-invoice/resources.html#standards>

Appendix

- New IGT Scorecard Template (Slide 13)
- Thresholds for Compliance (Slide 14)
- New IPAC Sub-Category Data Element (Slide 15)
- Timeline and Next Steps (Slide 16)
- Post-Mandate Enhancement Timeline (Slide 17)
- Resource, Knowledge, and Training Offerings (Slides 18-20)
- G-Invoicing Program Contacts (Slide 21)

New IGT Scorecard Template

- Agencies can expect to see an updated IGT Scorecard template for Q2 FY23
 - New G-Invoicing compliant bullet point added to Summary Quadrant
 - G-Invoicing Implementation Plan Status Update Quadrant renamed/updated to include compliance percentages
 - Will include the agency's Inter-departmental and Intra-departmental G-Invoicing compliance percentages that makes up the overall compliance percentage
 - Green/Yellow/Red metric based on the established compliance thresholds

Summary:

Below is a snapshot of the entity's Intra-governmental Transactions (IGT) scorecard:

- Ranking: **Entity Acronym** ranks as the **Xth LARGEST contributor for total IGT differences.**
- Reconciliation items:
 - Buy/Sell total IGT differences of \$XX Million
 - Transfers total IGT differences of \$XX Million
- Entity** was **compliant** with **X out of 2 Treasury Authoritative Sources.**
- Entity** was **in balance** with **X out of 2 Non-Treasury Authoritative Sources.**
- Entity** **met** the **General Fund data exchange deadline.**
- Entity** was **fully compliant** with the **FY 2023 G-Invoicing Compliance Threshold.**
- Entity** **met** the **G-Invoicing Implementation Plan status update deadline.**
- Total differences **decreased** by \$XX Million versus the previous quarter.
- Total differences **decreased** by \$XX Million versus the same period in the previous fiscal year.

G-Invoicing Compliance and Implementation Plan Updates:

FY 2023 Thresholds: Only new TAS with a Beginning Period of Availability (BPOA) as of FY 2023 (all intra-governmental activity) would be measured, per I TFM 2-4700, Appendix 8.

G-Invoicing Compliance		
Overall	Intra-departmental	Inter-departmental
80%	60%	94%

Compliance was determined using the following thresholds:

Fully Compliant: 75-100%	Partially Compliant: 65-74%	Non-Compliant: 64% and below
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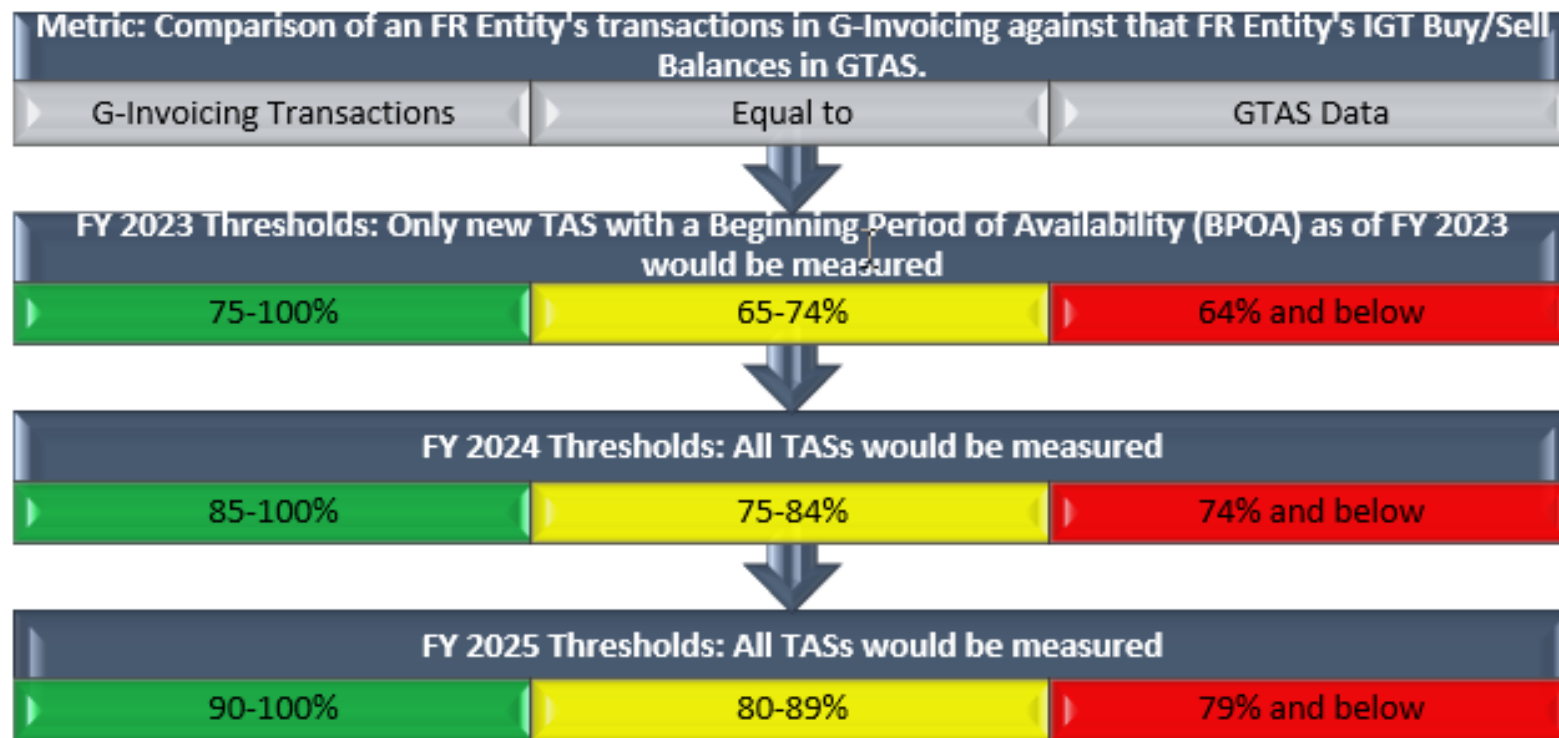
Per I TFM 2-4700, Appendix 8, Section 2, entities must notify Fiscal Service with updated quarterly Agency Implementation Plans (AIPs) by the required quarterly due date.

Due Date	Entity Sent	Required Date Met?
12/30/2021	12/30/2021	YES

Thresholds for Compliance

TFM Bulletin 2022-03 (*Published December 14, 2021*)

- Defined the Monitoring and Enforcement metrics for G-Invoicing Mandate Compliance.
<https://tfm.fiscal.treasury.gov/content/tfm/v1/bull/22-03.html>
- Ranges are based on the dollar amount of Buy/Sell activity in G-Invoicing as compared to the FR Entities' GTAS data and will increase each fiscal year.



New IPAC Sub-Category Data Element

- Required data element in IPAC User Interface (UI) beginning on October 1, 2022
- Refer to TFM Chapter 4700 for more information on each of the sub-categories
 - <https://tfm.fiscal.treasury.gov/content/tfm/v1/p2/c470.html>
- New IPAC Sub-Category Data Elements:
 1. **Buy/Sell Transfer** - Appendix 8
 2. **Non-Exchange Expenditure Transfer** - Appendix 9
 3. **Benefits Transfer** - Appendix 7
 4. **Capital Transfer** - Appendix 7
 5. **Non-Exchange Custodial Transfer** - Appendix 10
 6. **Exchange Custodial Transfer** - Appendix 10
 7. **Investments** - Appendix 6
 8. **Borrowings** - Appendix 6
 9. **Other** - Used for activity that doesn't fall under one of the other seven sub-categories

Timeline and Next Steps

December 2021

- **New data element available as optional in IPAC.**
- Captures the type of IGT initiated.
- Optional for use through the Bulk File and User Interface.

October 2022

- **New data element required in the User Interface.**
- Remains as an optional field when submitting transactions through the Bulk File to accommodate Enterprise Resource Planning (ERP) vendor development and agency custom system development.

October 2023

- **New data field required in Bulk File & removes Buy/Sell as an option for the Bulk File.**
- Begins requiring agencies to populate the new data field in IPAC when transacting through both the User Interface and Bulk File.
- Inability to categorize a transaction as Buy/Sell through IPAC Bulk File but remains available in the User Interface.

October 2024

- **Removal of Buy/Sell option for the User Interface.**
- Full removal of the Buy/Sell category within the IPAC application is complete for the User Interface and the Bulk File.

Post-Mandate Enhancement Timeline

- The following enhancements are high priority following the mandate based on Agency requests. These enhancements will also require further ERP integration changes:

Enhancement	G-Invoicing Development Completed	Available in Production	Agency Implementation Date, if Required
**7600-EZ (Low Dollar Purchases)	*Q1 FY2023	Q2 FY2023	Q1 FY2024
**Constructive Order Acceptance (GSA Rent)	*Q2 FY2023	Q3 FY2023	Q1 FY2025
**Enhanced Order Modification Functionality	*Q1 FY2024	Q2 FY2024	N/A
In-Flight Order Upload Tool for the User Interface	*Q1 FY2023	Q2 FY2023	N/A

***Targeted Dates for Development Completion. Deployment to Production is expected to occur the quarter following.**

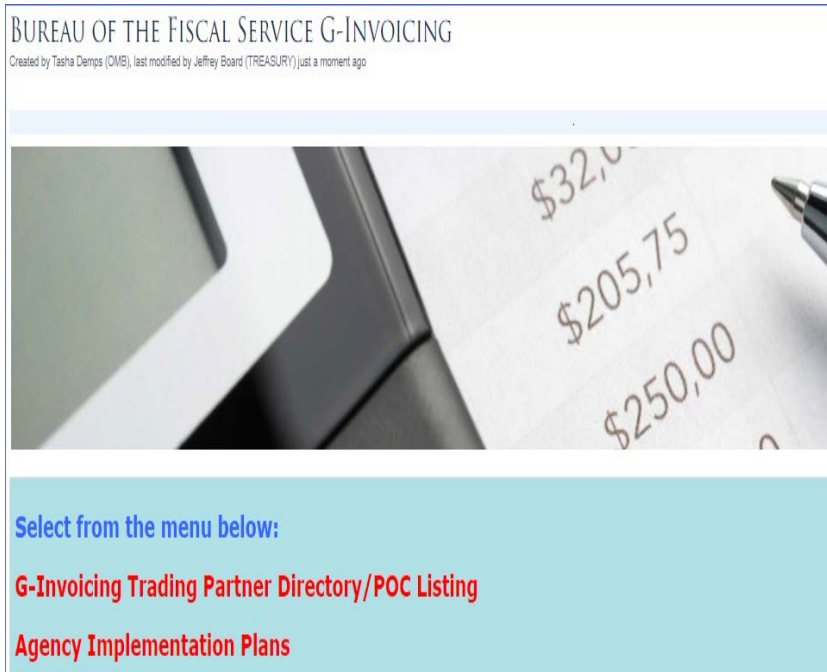
****Both Trading Partners must enable Feature Flags to use this Functionality.**

Note: Specifications for each enhancement published Q2 FY2022.

- Note: Fiscal Service will continue to collaborate with ERP Vendors on establishing timelines for ERP Development.*

Connecting With Your Trading Partners

- Staying up to date on your Partners' progress is key to your own success in transitioning your IGT Buy/Sell activity to G-Invoicing
- Fiscal Service provides several utilities to facilitate effective communication with your Partners to gain an understanding of their implementation approach and timeline



- G-Invoicing's OMB Max page contains data related to each Agency's Implementation Status including the following:
 - Implementation Plans for Significant Reporting Entities who receive IGT Scorecards
 - Trading Partner Directory which displays enrollment status and transaction processing readiness by Implementation Entity
 - Visit our OMB Max site to access these resources:
<https://community.max.gov/x/szd0ZQ>

Knowledge and Training Offerings

G-Invoicing Learning Opportunities

- Our Agency Implementation Team hosts a variety of training options.
- Independent Training Resources including pre-recorded G-Invoicing training videos are available through the G-Invoicing website:

<https://www.fiscal.treasury.gov/g-invoice/training.html>

Independent Training Resources

Creating and Approving a GT&C in G-Invoicing (Video)



Creating and Approving an Order in G-Invoicing (Video)



Servicing Agency Performance in G-Invoicing (Video)

- [SWF Version](#)
- [MP4 Version](#)

Managing Users: Roles, Groups, and Assigning Access (VIC)



- Register for Webinar-based Training and access to On-Demand Financial Management Training Videos here: <https://www.fiscal.treasury.gov/training/>

G-Invoicing General Terms & Conditions Webinar Training REGISTER	02/16/2022 03/02/2022 03/16/2022 04/06/2022 04/13/2022 05/04/2022 05/18/2022	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov
G-Invoicing Office Hours REGISTER	02/15/2022 03/01/2022 03/15/2022 04/05/2022 04/19/2022	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov
G-Invoicing (GINV) Orders User Training Webinar REGISTER	03/09/2022 03/30/2022	Online	Open to all federal agencies	Fiscal Accounting	✉ IGT@fiscal.treasury.gov





[Bureau of the Fiscal Service](#) > [G-Invoicing](#) > Training

Training

G-Invoicing Training

We currently offer both in-person and online webinars that focus on navigation throughout the system, creating, saving, editing, sharing and approving the General Terms & Condition (GTCs) and Order documents. It is intended for federal agencies who use or are soon to implement G-Invoicing.

[Register for Training](#)

You're Not Alone – We're Here To Help

Agency Implementation Team (AIT)

- Education
 - Business Process Walkthroughs
 - Application Demos
 - User Training
- Account Establishment
- Enrollment Assistance
- Production Support
- Assistance with Agency-Led Implementation Team



Engagement | Outreach | Support

G-Invoicing Program Contacts

For IGT Program Management and Agency Outreach Support

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For Intragovernmental Transactions Working Group Information

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<https://www.fiscal.treasury.gov/g-invoice/>

For G-Invoicing Application Support

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