



BUREAU OF THE
Fiscal Service
U.S. DEPARTMENT OF THE TREASURY

Intragovernmental Transactions Working Group (ITWG)

January 9, 2018

Today's Agenda

- Team Introductions
- G-Invoicing Release 2.1 Overview
- Preparing for Onboarding to G-Invoicing
- Next Steps

G-Invoicing Team Introductions

Program Mgmt./Agency Outreach Support, Fiscal Service

- Matt Conrad, Project Manager, Intragovernmental Branch
- Keith Jarboe, IGT Agency Outreach, Project Support Division

Agency Onboarding and Implementation, Federal Reserve Bank of St. Louis (FRB STL)

- Jennifer Robinson, G-Invoicing Business Program Manager
- Robert Mattison, Agency Implementation Team (AIT) Manager
- Doug Larson , Project Manager
- George Pierce, AIT
- Lena Napolitano, AIT
- Will Beedie , AIT
- Shelley Sadler, AIT

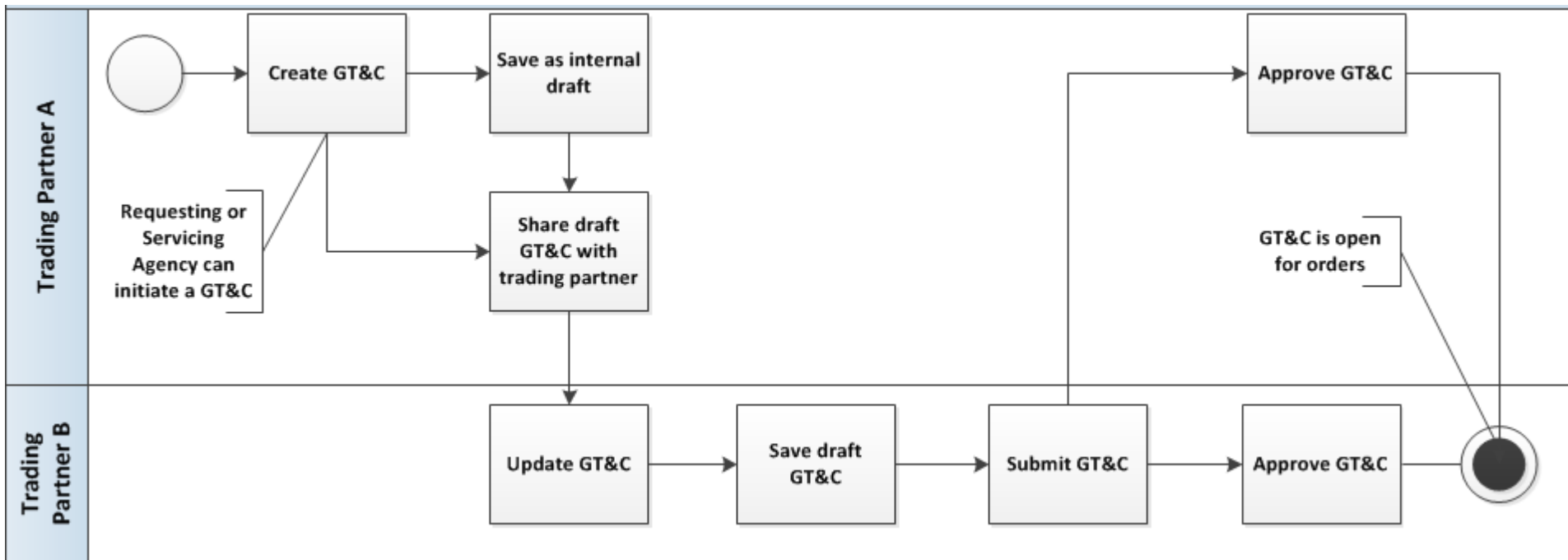
G-Invoicing Release 2.1 Overview

- Targeted for Implementation in Production on 3/26/2018
- Permits Governmentwide use of G-Invoicing to broker General Terms and Conditions (GT&C)
- Modifies GT&C functionality to support internal drafts and multiple approvals
- Implements reporting service framework
 - User Identity Report
- Aligns GT&C functionality with the Federal Intragovernmental Data Standards (FIDS)

GT&C Updates

- Updated GT&C Document States
 - Internal Draft: Draft GT&C viewable only by initiator
 - Shared Draft: Draft GT&C shared by initiator for their trading partner to complete
- New GT&C Roles
 - Creator and Final Approver
- Aligns GT&C functionality with the Federal Intragovernmental Data Standards (FIDS)
- List of active partners by ALC will be maintained and published by Fiscal Service
 - “Active” means that the ALC is reviewing and approving GT&Cs
- Trading Partner Bullpen
 - Allows an FPA to establish an agreement with an inactive trading partner ALC

G-Invoicing 2.1 GT&C Creation Process



- If both trading partners are active in G-Invoicing, GT&Cs can be approved and “Open for Orders”
- If one trading partner is active in G-Invoicing and their trading partner’s ALC is inactive (in the bullpen), draft can be shared with your trading partner
- If one trading partner is active in G-Invoicing and cannot find their trading partner’s ALC, reach out to Fiscal Service at igt@fiscal.treasury.gov
- Each trading partner can assign the following user roles: GT&C Initiator, GT&C Manager, Approver 1 and Approver 2

Reports

- User Identity Report

Disburser Account	User ID	Name	E-mail	Phone	Status	Manager	Role	Data Access Group	Access Group Type
Test Disb Account	Guy123	guy m man	test@test.com	1234567890	Active	Mana12345	GT&C Manager	Test Group 1	Secondary
							GT&C Manager	Test Group 2	Secondary
							GT&C Manager	Test Group 3	Secondary
							GT&C Approver	Test Group 1	Secondary
Test Disb Account	Mana12345	mr l manager	email@email.com	567891000	Active	Guy123	User Administrator	Group 7	Primary
							Config Administrator		
Test Disb Account	Test12345	first Middle Last	test@email.com	123678901	Active	Mana12345	User Administrator	Group 7	Primary
ZZZ Account	User789	First M Name	address@email.com	1112223330	Active	User789	User Administrator	ZZZ Group	Primary

- Update “advanced search” GT&C report

Welcome
Tasks
Requesting Agency
Servicing Agency
Trading Partners

Welcome

Advanced Search

Submit the filter criteria to retrieve documents.

Agency Type:
☐ Requesting Agency
☒ Servicing Agency

Document Type:
☒ GT&C

GT&C #:
☐ Like
Multiple values separated by commas, semicolons, or spaces

Requesting ALC:

Servicing ALC:

Agreement Start Date:
From
To

Agreement End Date:
From
To

Amount:
From
To

Status:

Search
Export
(exports only the results displayed)

GT&C #	Title	Agreement Start Date	Agreement End Date	Requesting ALC	Servicing ALC	Status	Estimated Total Amount
A1712-012-001133	Ttleqfooi	Dec 18, 2017	Jan 17, 2018	12270200	12270200	Shared Draft	1.00
A1712-012-001132	Ttlevwxxrw	Dec 10, 2017	Jan 17, 2018	12270200	12270200	Shared Draft	1.00

Other Updates

- User Manager
 - “User Manager” field specifies who is responsible for annually recertifying a user’s access
 - Field will be required when users are added to the system
- Administrator in multiple accounts
 - One user can have administrator roles across multiple Disburser Accounts simultaneously
 - Users can toggle between accounts after signing in with one user ID/PW combination

Treasury Support

- G-Invoicing Workgroups
 - Intragovernmental Workgroup (ITWG)
- Outreach and Onboarding Resources
 - Request a G-Invoicing Focus Group to provide overview to FPA key stakeholder group
 - Request AIT Resource to begin onboarding process by sending a request to igt@fiscal.treasury.gov

Treasury Support

- Office Hours
 - Q&A sessions held focused on G-Invoicing Onboarding
 - Sign Ups will be posted on Fiscal Service Events Page
 - Small, group sessions to assist FPAs who are actively working through their onboarding and implementation
 - FPAs should attempt to bring at least one trading partner that is also working through their implementation

Internal Preparation

- Review reference material (Fiscal Service Page)
 - G-Invoicing overview and User Guides
 - Federal Intragovernmental Data Standard (FIDS)
- Identify your stakeholders
- Inventory Existing Agreements
 - Determine LOE for inputting GT&Cs based on ALC
 - Organize agreements by Trading Partner
- Map Agreement Process
- Document organizational hierarchy and desired access to Buy/Sell GT&Cs

User Training

- “Train the Trainer” approach for training of initial agency users
 - Onsite training of Admins and Users
 - Training material will be made available to support training approach
- Computer Based Training (CBTs)
 - Available on Fiscal Service Website
 - Creating a GT&C
 - Establishing an Access Model Structure
- Signup available on Fiscal Service Website Late-January for:
 - Fiscal Service hosted G-Invoicing Workshops in Crystal City Virginia
 - G-Invoicing r2.1 webinar

Establish Disburser Account

- Work with AIT to complete Account Enrollment Form
- Establish and test account in QA environment
 - Test access model configuration
- Establish Production Account
 - Apply configurations tested in QA to Production
 - Create Production Users and assign Roles and Data Access

Brokering Agreements

- April 2018 Agencies can begin brokering agreements governmentwide in G-Invoicing
- Buyer or Seller can initiate
- Trade with Agency Account or Bullpen ALC
- Determine Agency GT&C process
 - Agreements brokered/signed in G-Invoicing
 - Agreements brokered manually; signed in G-Invoicing
 - Agreements brokered manually, signed outside of G-Invoicing, then uploaded as a completed PDF
- Up to two signatures per trading partner in G-Invoicing

Potential Next Steps

- Reach out to your Shared Service Provider (SSP), if applicable
- Request AIT Resource to begin onboarding process by sending a request to igt@fiscal.treasury.gov
- Determine personnel to take part in implementation/rollout
- Distribute/review G-Invoicing Reference Material
- Register users for the G-Invoicing workshop
- Attend Release 2.1 Webinars
- Participate in G-Invoicing “Office Hours”

Questions

