

**Cash Management Improvement Act Agreement**  
**between**  
**The State of New Mexico**  
**and**  
**The Secretary of the Treasury,**  
**United States Department of the Treasury**

The Secretary of the Treasury, United States Department of the Treasury (hereafter 'Secretary'), and State of New Mexico (hereafter 'State'), in order to implement Section 5 of the Cash Management Improvement Act of 1990, as amended (hereafter 'Act'), agree as follows:

**1.0 AGENTS OF THE AGREEMENT**

1.1 The Authorized Official(s) for the State of New Mexico shall be the Charmaine Cook, State Cash Manager in all matters concerning this Agreement.

1.2 The Assistant Commissioner, Revenue Collections Management, Bureau of the Fiscal Service (Fiscal Service), U.S. Department of the Treasury, shall act as the Secretary's representative in all matters concerning this Agreement.

**2.0 AUTHORITY**

2.1 The authority for this Agreement is the Cash Management Improvement Act of 1990 (Public Law 101-453), as amended by the Cash Management Improvement Act of 1992 (Public Law 102-589), codified at 31 U.S.C. 6501 and 31 U.S.C. 6503.

2.2 The regulations codified at 31 CFR Part 205 shall apply to all matters pertaining to this Agreement, and are incorporated herein by reference. In the event of any inconsistency between this Agreement and 31 CFR Part 205, the regulations shall govern.

**3.0 DURATION, AMENDING, TERMINATING, AND MISCELLANEOUS PROVISIONS**

3.1 This Agreement shall take effect on 07/01/2021 and shall remain in effect until 06/30/2022.

3.2 This Agreement may be amended at any time by written, mutual consent of the State and the Fiscal Service. This Agreement shall be amended annually to incorporate new programs that qualify as major Federal assistance programs and remove programs that no longer qualify as major Federal assistance programs. A State must notify the Fiscal Service in writing within 30 days of the time the State becomes aware of a change that involves additions or deletions of programs subject to Subpart A, changes in funding techniques, and/or changes in clearance patterns. The notification must include a proposed amendment for review by the Fiscal Service.

3.3 Notwithstanding section 3.2, in the event of Federal or State non-compliance with Subpart B of 31 CFR, Part 205, the Fiscal Service may amend this Agreement at any time to incorporate additional programs and the entities that administer those programs.

3.4 This Agreement may be terminated by either party with 30 days written notice. If this Agreement is terminated, the Fiscal Service will prescribe the funding techniques, clearance patterns, and methods for calculating interest liabilities to be used by the State.

#### 4.0 PROGRAMS COVERED

4.1 The State's threshold and its major Federal assistance programs shall be determined based on the most current audited financial statements from a Certified Public Accountant and the NM Department of Finance & Administration Report (FY20 Comprehensive Annual Financial Report) for fiscal year ending 06/30/2020.

All major Federal assistance programs shall be covered by this Agreement, unless otherwise specified in section 4.4 of this Agreement.

4.2 The State's threshold for major Federal assistance programs is \$42,753,297.

The following programs meet or exceed the threshold and are not excluded in Section 4.4:

| CFDA    | Program Name                                                               |
|---------|----------------------------------------------------------------------------|
| 10.551  | Supplemental Nutrition Assistance Program                                  |
| 10.553  | School Breakfast Program                                                   |
| 10.555  | National School Lunch Program                                              |
| 10.557  | Special Supplemental Nutrition Program for Women, Infants, and Children    |
| 10.558  | Child and Adult Care Food Program                                          |
| 17.225F | Unemployment Insurance -- Federal Benefit Account and Administrative Costs |
| 17.225S | Unemployment Insurance -- State Benefit Account                            |
| 20.205  | Highway Planning and Construction                                          |
| 84.010  | Title I Grants to Local Educational Agencies                               |
| 84.027  | Special Education -- Grants to States                                      |
| 93.558  | Temporary Assistance for Needy Families                                    |
| 93.767  | Children's Health Insurance Program                                        |
| 93.778  | Medical Assistance Program                                                 |

4.3 The following programs fall below the State's threshold but have been required to be covered by Fiscal Service in accordance with the non-compliance provisions of Subpart B of 31 CFR Part 205:

There are currently no programs listed for Section 4.3.

4.4 The following programs exceed the State's threshold but have been excluded from coverage for the reason indicated:

There are currently no programs listed for Section 4.4.

#### 5.0 ENTITIES COVERED

5.1 State agencies and instrumentalities that meet the definition of a State per 31 CFR Part 205, shall be subject to the terms of this Agreement. The following is a list of such entities that administer funds under the programs listed in Section

4.0 of this Agreement:

Children, Youth and Families Department (CYFD) - 690

Department of Health (DOH) - 665

Department of Human Services (HSD) - 630

Department of Workforce Solutions (DWS) - 631

New Mexico Department of Transportation (NMDOT) - 805

Public Education Department (PED) - 924

5.2 Entities that meet the definition of a Fiscal Agent per 31 CFR Part 205 shall be subject to the terms of this Agreement. The following is a list of Fiscal Agents that administer funds under the programs listed in the Section 4.0 of this Agreement:

| Fiscal Agent           | CFDA   | Program Name                                                            |
|------------------------|--------|-------------------------------------------------------------------------|
| J.P Morgan             | 10.551 | Supplemental Nutrition Assistance Program                               |
| Southern National Bank | 10.557 | Special Supplemental Nutrition Program for Women, Infants, and Children |
| J.P Morgan             | 93.558 | Temporary Assistance for Needy Families                                 |

## 6.0 FUNDING TECHNIQUES

### 6.1 General Terms

6.1.1 The State shall request Federal funds in accordance with the appropriate cut-off times shown in Exhibit I to ensure funds will be received and credited to a State account by the times specified in the funding techniques. Exhibit I is incorporated by reference herein.

6.1.2 The State shall schedule the receipt of Federal funds such that the funds are received and credited to a State account in accordance with the clearance patterns specified in Exhibit II - List of State Clearance Patterns. Exhibit II is incorporated by reference herein.

6.1.3 In instances where the receipt of funds is scheduled for a Saturday, the State shall request funds for deposit on Friday. In instances where the receipt of funds is scheduled for a Sunday, the State shall request funds for deposit on Monday. In instances where the receipt of Federal funds is scheduled for deposit on a day when the State is not open for business, the State shall request funds for deposit the day following the scheduled day; in instances where the receipt of Federal funds is scheduled for deposit on a day when the Federal Government is not open for business, the State shall request funds for deposit the day prior to the scheduled day.

#### 6.1.4 Estimates and Reconciliation of Estimates:

Where estimated expenditures are used to determine the amount of the drawdown, the State will indicate in the terms of the State unique funding technique how the estimated amount is determined and when and how the State will reconcile the difference between the estimate and the State's actual expenditures.

#### 6.1.5 Supplemental Funding:

Unless otherwise defined by program rules, Supplemental Funding is the award of additional funds to provide for an increase in costs due to unforeseen circumstances.

The State will comply with all Federal program agency policies and procedures for requesting supplemental grant funding.

The State will comply with the following guidelines when requesting supplemental funding for the Medical Assistance Program and associated administrative payments (CFDA 93.778):

The State must submit a revised Medicaid Program Budget Report (CMS-37) to request supplemental funding. The CMS guidelines and instructions for completing the CMS-37 are provided in Section 2600F of the State Medicaid Manual (SMM). The CMS/CO must receive the revised Form CMS-37 through the Medicaid Budget Expenditure System/Children's Budget Expenditure System (MBES/CBES) no later than 10 calendar days before the end of the quarter for which the supplemental grant award is being requested.

Additional guidance on this policy is available from the respective CMS Regional Office, U.S. Department of Health & Human Services.

The State will comply with the following guidelines when requesting supplemental funding for TANF (CFDA 93.558), CCDF (CFDA 93.575), CSE (93.563), and the FC/AA (CFDA 93.658 and CFDA 93.659) programs administered by the U.S. Department of Human Services, Administration for Children and Families (HHS/ACF):

a. Timing of the Request

A State should initiate its request for supplemental funding during a quarter as soon as it becomes aware of the fact that a shortfall does/will exist. For the TANF and CCDF grants, supplemental funding requests (estimates) may be submitted by a State, for consideration by ACF, up through and including the 15th day of the third month of the first, second or third quarter of any fiscal year. Since TANF and CCDF are block grant programs, all unawarded portions of the annual allotment will automatically be issued at the beginning of the fourth quarter. Therefore, supplemental funding requests will not be available during the fourth quarter for these programs. For the CSE and FC/AA programs, supplemental funding requests may be submitted by a state, for consideration by ACF, up through and including the 15th day of the third month of any quarter of a fiscal year.

b. Justification for the Request

The request for a supplemental funding for any of the above-mentioned programs should contain a justification clearly documenting the need for the additional funding authority during the current quarter. This documentation should be in the form of State accounting records or similar documents that will show the actual expenditures through the most recent month for which such data are available, as well as the State's most accurate projection of its anticipated expenditures during the remaining month(s) of the quarter. For either the TANF or the CCDF program, the State's justification should also include an explanation of the activities requiring the obligation and/or expenditure of amounts that exceed the normal quarterly grant award restrictions and why these activities could not have been delayed until the next quarter.

c. Form Submittal

Supplemental funding requests should be made by completing the appropriate ACF quarterly report of expenditures and estimates applicable to the particular program for which the grant award request is being made.

d. Approval Process

Upon receipt of the state's request for additional funding authority for a quarter, the ACF Regional Office will promptly review the supporting documentation. If the request is properly justified, so long as ACF has adequate funding availability, the State's request will be expedited and supplemental funding will be issued within 5 days of ACF receiving the request. The State will be notified by the Regional Office when the supplemental award has been transmitted to the Payment Management System (PMS) and when it may initiate drawdowns against the supplemental funding.

Additional guidance on this policy is provided in the U.S. Department of Health & Human Services, Administration for Children and Families, letter (May 19, 2004) to State Administrators from the Deputy Assistant Secretary for Administration.

## 6.2 Description of Funding Techniques

6.2.1 The following are terms under which standard funding techniques shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3.2 of this Agreement.

There are currently no funding techniques listed in Section 6.2.1.

6.2.2 The following are terms under which funding techniques for administrative costs shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3.2 of this Agreement.

There are currently no funding techniques listed in Section 6.2.2.

6.2.3 The following are terms under which miscellaneous funding techniques shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3.2 of this Agreement.

There are currently no funding techniques listed in Section 6.2.3.

6.2.4 The following are terms under which State unique funding techniques shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3.2 of this Agreement.

| Funding Technique Name                                                   | Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Actual Allocation - Administrative & Payroll Costs - Monthly Drawdown    | Actual Allocation for Administrative and Payroll Costs: The Department shall request funds once a month, such that they are deposited on approximately the 27th of the month, to fund activity of the prior month. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be based on the actual costs distributed in accordance with the Department's approved cost allocation plan. This funding technique is interest neutral. |
| Actual Allocation-Administration & Payroll Cost Bi-Weekly Drawdown       | The Department shall request funds twice a month, such that they are deposited bi-weekly, to fund activities for the prior two weeks. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be based on the actual costs distributed in accordance with the Department's approved cost allocation plan. This funding technique is interest neutral.                                                                              |
| Actual Clearance-Next Day Drawdown                                       | The Department shall request funds, such that they are deposited by ACH in a State account, on the business day following the settlement date of payments issued by the State. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit 1. The amount of the request shall be for the amount of funds that clear the State's account on the settlement date. This funding technique is interest neutral.                                                               |
| Estimated Allocation for Administrative and Payroll Costs - Monthly Draw | The department shall request funds once a month, such that they are deposited on approximately the 25th, to fund the costs incurred during that month. The amount of the request shall be an estimate based on the actual allocation of costs to the program for the preceding month. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The administrative costs shall be reconciled quarterly This funding technique is interest neutral.                   |
| Weekly Drawdown                                                          | The State shall request funds such that they are deposited in a State account weekly. This request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be determined based on the total previous week's expenditures. This funding technique is interest neutral.                                                                                                                                                                          |

|                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Weekly Drawdown- NMDOT | The State shall request funds such that they are deposited in a State account weekly with exceptions made for state financial system issues, Federal Highway Administration office closures or federal funding delays, and other extenuating circumstances that may cause processing delays. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be the prescribed prorated amount based on the total previous weeks' federally eligible expenditures. This funding technique is interest neutral. |
|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### 6.3 Application of Funding Techniques to Programs

6.3.1 The State shall apply the following funding techniques when requesting Federal funds for the component cash flows of the programs listed in sections 4.2 and 4.3 of this Agreement.

#### 6.3.2 Programs

Below are programs listed in Section 4.2 and Section 4.3.

##### 10.551 Supplemental Nutrition Assistance Program

Recipient: Department of Health (DOH) - 665

% of Funds Agency Receives: 100

Component: Program

Technique: Actual Clearance-Next Day Drawdown

Average Day of Clearance: 1 Day

##### 10.553 School Breakfast Program

Recipient: Public Education Department (PED) - 924

% of Funds Agency Receives: 100

Component: Program

Technique: Weekly Drawdown

Average Day of Clearance: 1 Day

##### 10.555 National School Lunch Program

Recipient: Public Education Department (PED) - 924

% of Funds Agency Receives: 100

Component: Program

Technique: Weekly Drawdown

Average Day of Clearance: 1 Day

##### 10.557 Special Supplemental Nutrition Program for Women, Infants, and Children

Recipient: Department of Health (DOH) - 665

% of Funds Agency Receives: 5

Component: Administrative & Payroll Cost

Technique: Estimated Allocation for Administrative and Payroll Costs - Monthly Draw

Average Day of Clearance: 1 Day

##### 10.557 Special Supplemental Nutrition Program for Women, Infants, and Children

Recipient: Department of Health (DOH) - 665

% of Funds Agency Receives: 95

Component: Program

Technique: Actual Clearance-Next Day Drawdown

Average Day of Clearance: 1 Day

10.558 Child and Adult Care Food Program  
Recipient: Children, Youth and Families Department (CYFD) - 690  
% of Funds Agency Receives: 100  
Component: Program  
Technique: Actual Clearance-Next Day Drawdown  
Average Day of Clearance: 1 Day

17.225F Unemployment Insurance -- Federal Benefit Account and  
Administrative Costs  
Recipient: Department of Workforce Solutions (DWS) - 631  
% of Funds Agency Receives: 50  
Component: Administration & Payroll  
Technique: Weekly Drawdown  
Average Day of Clearance: 1 Day

17.225F Unemployment Insurance -- Federal Benefit Account and  
Administrative Costs  
Recipient: Department of Workforce Solutions (DWS) - 631  
% of Funds Agency Receives: 50  
Component: Payment to Beneficiaries/ Recipients  
Technique: Weekly Drawdown  
Average Day of Clearance: 1 Day

17.225S Unemployment Insurance -- State Benefit Account  
Recipient: Department of Workforce Solutions (DWS) - 631  
% of Funds Agency Receives: 100  
Component: Program  
Technique: Actual Clearance-Next Day Drawdown  
Average Day of Clearance: 1 Day

20.205 Highway Planning and Construction  
Recipient: New Mexico Department of Transportation (NMDOT) - 805  
% of Funds Agency Receives: 5  
Component: Administrative & Payroll Cost  
Technique: Actual Allocation-Administration & Payroll Cost Bi-  
Weekly Drawdown  
Average Day of Clearance: 1 Day

20.205 Highway Planning and Construction  
Recipient: New Mexico Department of Transportation (NMDOT) - 805  
% of Funds Agency Receives: 95  
Component: Program  
Technique: Weekly Drawdown- NMDOT  
Average Day of Clearance: 1 Day

84.010 Title I Grants to Local Educational Agencies  
Recipient: Public Education Department (PED) - 924  
% of Funds Agency Receives: 5  
Component: Administration and Payroll Cost  
Technique: Actual Allocation - Administrative & Payroll Costs -  
Monthly Drawdown  
Average Day of Clearance: 1 Day

84.010 Title I Grants to Local Educational Agencies  
Recipient: Public Education Department (PED) - 924  
% of Funds Agency Receives: 95  
Component: Program  
Technique: Weekly Drawdown  
Average Day of Clearance: 1 Day

84.027 Special Education -- Grants to States  
Recipient: Public Education Department (PED) - 924  
% of Funds Agency Receives: 5  
Component: Administrative and Payroll Cost  
Technique: Actual Allocation - Administrative & Payroll Costs -  
Monthly Drawdown  
Average Day of Clearance: 1 Day

84.027 Special Education -- Grants to States  
Recipient: Public Education Department (PED) - 924  
% of Funds Agency Receives: 95  
Component: Program  
Technique: Weekly Drawdown  
Average Day of Clearance: 1 Day

93.558 Temporary Assistance for Needy Families  
Recipient: Department of Human Services (HSD) - 630  
% of Funds Agency Receives: 5  
Component: Administrative & Payroll Cost  
Technique: Weekly Drawdown  
Average Day of Clearance: 1 Day

93.558 Temporary Assistance for Needy Families  
Recipient: Department of Human Services (HSD) - 630  
% of Funds Agency Receives: 95  
Component: Program  
Technique: Actual Clearance-Next Day Drawdown  
Average Day of Clearance: 1 Day

93.767 Children's Health Insurance Program  
Recipient: Department of Human Services (HSD) - 630  
% of Funds Agency Receives: 95  
Component: Program  
Technique: Weekly Drawdown  
Average Day of Clearance: 1 Day

93.767 Children's Health Insurance Program  
Recipient: Department of Human Services (HSD) - 630  
% of Funds Agency Receives: 5  
Component: Administrative & Payroll Cost  
Technique: Weekly Drawdown  
Average Day of Clearance: 1 Day

93.778 Medical Assistance Program  
Recipient: Department of Human Services (HSD) - 630  
% of Funds Agency Receives: 95  
Component: Program  
Technique: Weekly Drawdown  
Average Day of Clearance: 1 Day

93.778 Medical Assistance Program  
Recipient: Department of Human Services (HSD) - 630  
% of Funds Agency Receives: 5  
Component: Administration & Payroll  
Technique: Weekly Drawdown  
Average Day of Clearance: 1 Day

### 6.3.3 Materiality Exemptions

Agencies exempt from coverage on the basis of materiality:

No Agencies Exempt

## **7.0 CLEARANCE PATTERNS**

7.1 The State shall develop separate clearance patterns for each of the following:

N/A

7.2 The following shall develop the State's clearance patterns:

New Mexico State Treasurer's Office

7.3 The sources of data the State shall use when developing its clearance patterns are as follows:

The State does not use funding techniques which require clearance patterns.

7.4 The State shall use the following methodology when developing its clearance patterns:

7.5 The State shall identify for each check or warrant (hereafter, check) in the population: (1) the date the check was released for payment; (2) the date the check was debited from the State's account, and, (3) the amount of the check.

7.6 The State shall use the following method to calculate the dollar-weighted average day of clearance:

To determine the number of days each check was outstanding (clearance time), the issue date shall be subtracted from the date the check cleared the State's account.

To determine the percentage of the disbursement paid out each day following issuance, the amount of the checks that clear the State's account each day shall be summed and then divided by the amount of the total disbursement.

For each day following issuance, the clearance time of the checks paid out that day shall be multiplied by the percentage of the total disbursement those checks represent. This product is the clearance factor.

The dollar-weighted average day of clearance for the disbursement shall be determined by summing the clearance factor of each day following the disbursement.

7.7 The State shall adjust each clearance pattern to reflect the dollar-weighted proportion of funds paid out by EFT/Direct payroll, with the following exceptions:

The State does not use funding techniques which require clearance patterns.

The State shall also adjust each clearance pattern to reflect:

The State does not use funding techniques which require clearance patterns.

7.8 Each of the State's clearance patterns is calculated in Calendar days.

7.9 An authorized State official shall certify that each clearance pattern developed by the State accurately corresponds to the clearance activity of the programs to which it is applied. This certification shall be provided to the Fiscal Service prior to the effective date of the Agreement. The State shall recertify its clearance patterns at least every five years.

7.10 The State shall follow the procedures of 31 CFR 205 if it has actual or constructive knowledge, at any time, that a clearance pattern does not correspond to a program's clearance activity.

## **8.0 INTEREST CALCULATION METHODOLOGY**

### **8.1 General Terms**

8.1.1 The State and the Secretary agree that no interest liabilities will be incurred for transfers of funds made in accordance with the procedures specified in section 6 of this Agreement where the following funding techniques are applied:

Actual Allocation - Administrative & Payroll Costs - Monthly Drawdown

Actual Allocation-Administration & Payroll Cost Bi-Weekly Drawdown

Actual Clearance-Next Day Drawdown

Estimated Allocation for Administrative and Payroll Costs - Monthly Draw

Weekly Drawdown

Weekly Drawdown- NMDOT

8.1.2 The State shall maintain information on disbursements and receipts of funds to verify the implementation of any funding technique and document interest liabilities.

For each disbursement, the State shall be able to identify:

- (1) amount of the issuance
- (2) date of issuance
- (3) date Federal funds are received and credited to a State account
- (4) amount of Federal funds received
- (5) date funds were requested

### **8.2 Federal Interest Liabilities**

8.2.1 A Federal interest liability shall accrue from the day the State pays out its own funds for program purposes to the day Federal funds are credited to a State account. With regard to funds transferred out of the Federal Highway Trust Fund, if a State does not bill at least weekly for current project costs, the Federal interest liability shall not accrue prior to the day the State submits a request for funds.

8.2.2 The State shall use the following method to calculate Federal interest liabilities:

For all transactions where the State pays out its own funds for program purposes prior to receiving Federal funds, the State shall track each payment from the date it is paid out of a State account to the date Federal funds are subsequently credited to a State account to cover that outlay. The Federal interest liability on each payment shall be based on the difference in whole days between the two events. With Federal-State matching programs, interest shall be calculated on the Federal percentage of the disbursement.

### **8.3 The Unemployment Trust Fund**

8.3.1 The State shall use the following method to calculate State interest liabilities on funds withdrawn from the several accounts in the Unemployment Trust Fund:

The State shall use the following methodology to calculate State interest liabilities on funds withdrawn from the several accounts in the UTF under the Unemployment Insurance program.

Based on statements provided by its financial institution, or other appropriate source, the State shall determine the actual interest earnings and the related banking costs attributable to funds withdrawn from its account in the UTF.

At the end of the State's fiscal year, the State shall calculate the percentage of its total unemployment compensation expenditures for (1) funds withdrawn from the State account in the UTF, or the State %, and (2) funds withdrawn from the Federal Employees Compensation Account (FECA) and the Extended Unemployment Compensation Account (EUCA) and any other accounts of Federal funds in the UTF, or the Federal %.

The State shall calculate the actual interest earnings and the related banking costs attributable to funds withdrawn from the State account in the UTF by multiplying the State % by the amount of the actual interest earnings and the related banking costs of the account as a whole. The States liability for interest on funds withdrawn from its account in the UTF shall consist of the actual interest earnings attributable to such funds less the related banking costs attributed to such funds.

The State shall determine the average daily cash balance of its unemployment compensation benefit payment account for its fiscal year. The State shall calculate the average daily cash balance of Federal funds by multiplying the Federal % by the average daily cash balance of the benefit payment account on the whole. The State's liability for interest on funds withdrawn from the FECA and EUCA (and any other benefit accounts of Federal funds in the UTF from which the State draws funds) shall be the average daily cash balance of Federal funds multiplied by the annualized rate equal to the average equivalent yields of 13-week Treasury bills auctioned during the State's fiscal year.

#### 8.4 Refund Liabilities

8.4.1 The State shall be liable for interest on refunds from the date the refund is credited to a State account until the date the refund is debited from the State account for program purposes. The State shall apply a \$50,000 refund transaction threshold below which the State shall not incur or calculate interest liabilities on refunds. A transaction is defined as a single deposit.

8.4.2 For each refund, the State shall maintain information identifying:

- (1) date a refund is credited to a State account
- (2) date of the subsequent deposit of Federal funds against which the refund is offset
- (3) amount of the refund

8.4.3 The State shall use the following methodology to calculate interest liabilities on refunds:

With programs to which applicable interest neutral funding techniques are applied, the State interest liability shall be based on the difference in whole days between the date the refund is deposited in a State account and the date the refund is offset against a subsequent deposit of Federal funds.

#### 8.5 Exemptions

8.5.1 Where more than one State agency is a recipient of Federal funds under a program, a particular State agency's funding may be excluded from interest calculation procedures if the State agency receives an amount of funds less than 5 % of the State's threshold for major Federal assistance programs. Notwithstanding this potential exemption, however, in no case shall less than 90% of a program's total funding be subject to interest calculation procedures.

Proration of calculations: If less than total program funding is subject to interest calculation procedures, the resulting interest liability calculations shall be prorated to 100% of program funding.

#### 8.6 State Interest Liabilities

8.6.1 The State shall be liable for interest on Federal funds from the date Federal funds are credited to a State account until the date those funds are paid out for program purposes.

8.6.2 The State shall use the following method to calculate State interest liabilities on Federal funds:

##### 8.6.2.1 Measuring Time Funds Are Held

To determine the total time Federal funds are held, the State shall measure the time between the date Federal funds are received and credited to a State's account and the date those funds are debited from the State's account.

#### 8.6.2.2 Source of Data

The state shall utilize data from the individual agency records, our audit records and working papers, as well as the State's fiscal agent bank records and reports.

#### 8.6.2.3 Standards Applied

Census (Average Daily Balance):

The average daily cash balance of Federal Funds in the program's account reflects the actual activity of each draw from the date of deposit to the date of issuance or clearance, whichever is pertinent.

#### 8.6.2.4 Calculation Procedure

Average Daily Balance:

$I = ADB \times R$ , where

$I$  = State's total interest liability

$ADB$  = Average Daily Balance of cash in a program's account, measured from deposit to clearance

$R$  = Annualized rate equal to the average equivalent yields of 13-week Treasury bills auctioned during a State's fiscal year

### 9.0 REVERSE FLOW PROGRAMS

The State is not required to cover any reverse flow programs under the terms of this Agreement because the State does not participate in the program.

### 10.0 INTEREST CALCULATION COSTS

10.1 As set forth in 31 CFR 205.27, interest calculation costs are defined as those costs necessary for the actual calculation of interest, including the cost of developing and maintaining clearance patterns in support of the interest calculations. Interest calculation costs do not include expenses for normal disbursing services, such as processing of checks or maintaining records for accounting and reconciliation of cash balances, or expenses for upgrading or modernizing accounting systems. Interest calculation costs in excess of \$50,000 in any year are not eligible for reimbursement, unless the State provides justification with the annual report.

10.2 The State expects to incur the following types of interest calculation costs:

Personnel costs for compiling and analyzing data related to interest calculations; Personnel costs for preparing and transmitting the Annual Report to the Fiscal Service.

10.3 The State shall submit all claims for reimbursement of interest calculation costs with its Annual Report in accordance with 31 CFR 205.

### 11.0 NON-COMPLIANCE

11.1 The provisions of 31 CFR Part 205.29 and 31 CFR Part 205.30 shall apply in cases of non-compliance with the terms of this Agreement.

## 12.0 AUTHORIZED SIGNATURES

Charmaine Cook  
New Mexico State Cash Manager

DocuSigned by:  
*Charmaine Cook*  
Signature: 2AFB31434B26472... Date Signed: 7/8/2021

Date Submitted 7/7/2021

Sandra R. Paylor  
Acting Assistant Commissioner  
Revenue Collections Management  
Bureau of the Fiscal Service  
U.S. Department of the Treasury

DocuSigned by:  
*Sandra Paylor*  
Signature: A4CB79795B9B48E... Date Signed: 7/11/2021

## Exhibit I - Funds Request and Receipt Times Schedule

### State of New Mexico

| Federal Agency                    | Payment Type | Request Cut-Off Time | Receipt Window |
|-----------------------------------|--------------|----------------------|----------------|
| Agriculture-FNS                   | ACH          | 11:59 PM             | 1 day          |
| Agriculture-FNS                   | Fedwire      | 5:45 PM              | 0 day          |
| Agriculture-FS                    | ACH          | 3:00 PM              | 1 day          |
| Air National Guard                | ACH          | 12:00 PM             | 15 days        |
| Army National Guard               | ACH          | 12:00 PM             | 15 days        |
| Commerce-NOAA                     | ACH          | 2:00 PM              | 1 day          |
| Dept of Homeland Security (FEMA)  | Fedwire      | 2:00 PM              | 2 days         |
| Dept of Homeland Security (ODP)   | ACH          | 2:00 PM              | 2 days         |
| Dept of Homeland Security (ODP)   | Fedwire      | 2:00 PM              | 2 days         |
| EPA                               | ACH          | 2:00 PM              | 2 days         |
| EPA                               | Fedwire      | 2:00 PM              | 0 day          |
| Education                         | ACH          | 3:00 PM              | 1 day          |
| Education                         | Fedwire      | 2:00 PM              | 0 day          |
| Energy                            | ACH          | 4:00 PM              | 1 day          |
| Energy                            | Fedwire      | 3:00 PM              | 0 day          |
| HHS                               | ACH          | 5:00 PM              | 1 day          |
| HHS                               | Fedwire      | 3:00 PM              | 0 day          |
| HUD                               | ACH          | 5:30 PM              | 2 days         |
| HUD                               | Fedwire      | 3:00 PM              | 0 day          |
| Interior-FWS                      | ACH          | 11:59 PM             | 1 day          |
| Interior-FWS                      | Fedwire      | 5:45 PM              | 0 day          |
| Interior-OSM                      | ACH          | 3:00 PM              | 1 day          |
| Interior-OSM                      | Fedwire      | 1:00 PM              | 0 day          |
| Justice                           | ACH          | 11:00 PM             | 6 days         |
| Justice                           | Fedwire      | 2:00 PM              | 2 days         |
| Labor-Non-UTF                     | ACH          | 3:00 PM              | 1 day          |
| Labor-UTF                         | ACH          | 3:00 PM              | 1 day          |
| Labor-UTF                         | Fedwire      | 3:00 PM              | 0 day          |
| National Science Foundation (NSF) | ACH          | 8:00 PM              | 1 day          |
| National Science Foundation (NSF) | Fedwire      | 5:45 PM              | 0 day          |
| Social Security Administration    | ACH          | 11:59 PM             | 1 day          |
| Social Security Administration    | Fedwire      | 5:45 PM              | 0 day          |
| Transportation (FAA)              | ACH          | 2:00 PM              | 1 day          |
| Transportation (FHWA)             | ACH          | 12:00 PM             | 3 days         |
| Transportation (FHWA)             | Fedwire      | 12:00 PM             | 0 day          |
| Transportation (FTA)              | ACH          | 2:00 PM              | 1 day          |
| Veterans Administration           | ACH          | 12:00 PM             | 3 days         |

## Exhibit II - State of New Mexico

### LIST OF STATE CLEARANCE TIMES

**(Rounded Dollar-Weighted Average Day of Clearance)**

#### Clearance Times Where the Timing of A Draw Down Is Based on A Clearance Pattern

| CFDA     | Program Name                                                               | Recipient                                             | %     | Component                            | Technique                                                                | Rounded days |
|----------|----------------------------------------------------------------------------|-------------------------------------------------------|-------|--------------------------------------|--------------------------------------------------------------------------|--------------|
| 10.551   | Supplemental Nutrition Assistance Program                                  | Department of Health (DOH) - 665                      | 100.0 | Program                              | Actual Clearance-Next Day Drawdown                                       | 1 Day        |
| 10.553   | School Breakfast Program                                                   | Public Education Department (PED) - 924               | 100.0 | Program                              | Weekly Drawdown                                                          | 1 Day        |
| 10.555   | National School Lunch Program                                              | Public Education Department (PED) - 924               | 100.0 | Program                              | Weekly Drawdown                                                          | 1 Day        |
| 10.557   | Special Supplemental Nutrition Program for Women, Infants, and Children    | Department of Health (DOH) - 665                      | 5.0   | Administrative & Payroll Cost        | Estimated Allocation for Administrative and Payroll Costs - Monthly Draw | 1 Day        |
|          | Special Supplemental Nutrition Program for Women, Infants, and Children    | Department of Health (DOH) - 665                      | 95.0  | Program                              | Actual Clearance-Next Day Drawdown                                       | 1 Day        |
| 10.558   | Child and Adult Care Food Program                                          | Children, Youth and Families Department (CYFD) - 690  | 100.0 | Program                              | Actual Clearance-Next Day Drawdown                                       | 1 Day        |
| 17.225 F | Unemployment Insurance -- Federal Benefit Account and Administrative Costs | Department of Workforce Solutions (DWS) - 631         | 50.0  | Administration & Payroll             | Weekly Drawdown                                                          | 1 Day        |
|          | Unemployment Insurance -- Federal Benefit Account and Administrative Costs | Department of Workforce Solutions (DWS) - 631         | 50.0  | Payment to Beneficiaries/ Recipients | Weekly Drawdown                                                          | 1 Day        |
| 17.225 S | Unemployment Insurance -- State Benefit Account                            | Department of Workforce Solutions (DWS) - 631         | 100.0 | Program                              | Actual Clearance-Next Day Drawdown                                       | 1 Day        |
| 20.205   | Highway Planning and Construction                                          | New Mexico Department of Transportation (NMDOT) - 805 | 5.0   | Administrative & Payroll Cost        | Actual Allocation-Administration & Payroll Cost Bi-Weekly Drawdown       | 1 Day        |
|          | Highway Planning and Construction                                          | New Mexico Department of Transportation (NMDOT) - 805 | 95.0  | Program                              | Weekly Drawdown-NMDOT                                                    | 1 Day        |

|        |                                              |                                          |      |                                 |                                                                       |       |
|--------|----------------------------------------------|------------------------------------------|------|---------------------------------|-----------------------------------------------------------------------|-------|
| 84.010 | Title I Grants to Local Educational Agencies | Public Education Department (PED) - 924  | 5.0  | Administration and Payroll Cost | Actual Allocation - Administrative & Payroll Costs - Monthly Drawdown | 1 Day |
|        | Title I Grants to Local Educational Agencies | Public Education Department (PED) - 924  | 95.0 | Program                         | Weekly Drawdown                                                       | 1 Day |
| 84.027 | Special Education -- Grants to States        | Public Education Department (PED) - 924  | 5.0  | Administrative and Payroll Cost | Actual Allocation - Administrative & Payroll Costs - Monthly Drawdown | 1 Day |
|        | Special Education -- Grants to States        | Public Education Department (PED) - 924  | 95.0 | Program                         | Weekly Drawdown                                                       | 1 Day |
| 93.558 | Temporary Assistance for Needy Families      | Department of Human Services (HSD) - 630 | 5.0  | Administrative & Payroll Cost   | Weekly Drawdown                                                       | 1 Day |
|        | Temporary Assistance for Needy Families      | Department of Human Services (HSD) - 630 | 95.0 | Program                         | Actual Clearance- Next Day Drawdown                                   | 1 Day |
| 93.767 | Children's Health Insurance Program          | Department of Human Services (HSD) - 630 | 95.0 | Program                         | Weekly Drawdown                                                       | 1 Day |
|        | Children's Health Insurance Program          | Department of Human Services (HSD) - 630 | 5.0  | Administrative & Payroll Cost   | Weekly Drawdown                                                       | 1 Day |
| 93.778 | Medical Assistance Program                   | Department of Human Services (HSD) - 630 | 95.0 | Program                         | Weekly Drawdown                                                       | 1 Day |
|        | Medical Assistance Program                   | Department of Human Services (HSD) - 630 | 5.0  | Administration & Payroll        | Weekly Drawdown                                                       | 1 Day |

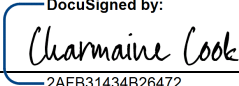
### Certification

I hereby certify that an authorized State official has certified at least every five years that the "Rounded Days of Clearance" listed in Exhibit 2 of this Treasury-State Agreement:

1. Have been prepared in accordance with the standards provided in 31 CFR 205.20;
2. Accurately represent the flow of Federal funds under the Federal assistance programs to which they apply;
3. Reflect seasonal or other periodic variations in the clearance activities; and,
4. Are auditable.

Date: 7/8/2021

Printed Name: Charmaine Cook

Certifying Signature: 


Title: State Cash Manager

